

ORFORD & GEDGRAVE PARISH COUNCIL
The Town Hall, Market Hill, Orford, Woodbridge, Suffolk. IP12 2NZ
Telephone: 01394 459172

**Minutes of the 157th meeting of Orford and Gedgrave Parish Council held on
Wednesday 21 March 2012 at 7.00pm in the New Room of the Town Hall**

Present: Cllr Anne Macro (Chairman) Cllr Margaret Green
 Cllr Mary Iliff Cllr Richard Mallett
 Cllr Mike Pearce Cllr Hugh Pilkington
 Cllr Vicki Ransome Cllr Richard Roberts
 Cllr James Robinson

In attendance: Joanne Jones – Parish Clerk. County Cllr Andrew Reid & PC Andy Warne – Suffolk Constabulary. There were three members of the public present.

Welcome by the Chairman

The Chairman welcomed Joanne Jones to Orford & Gedgrave Parish Council

Public Forum

There were no questions asked.

Reports

(a) Report by County Councillor Andrew Reid

County Councillor Andrew Reid gave a verbal report. (Full copy of report attached to the minutes). County Cllr Reid encouraged all residents to complete the SCC Better Broadband Survey.

b) Report by District Councillor Raymond Herring

District Councillor Raymond Herring had sent his apologies. No report had been submitted.

(c) Report by Suffolk Constabulary

PC Andy Warne reported:-

There has been 1 reported crime since your last meeting on 22nd February 2012:-

1 x Threatening Behaviour incident which occurred within the Kings Head and has since been dealt with by police.

SNT CURRENT PRIORITIES

1. To reduce instances of vehicle nuisance around Costcutters and speeding in Acer Rd, Rendlesham.
2. To increase enforcement of speeding along The Street, Eyke.
3. To concentrate on improving safety for users of the Pytches Road crossing by Woodbridge Primary School including speed and parking enforcement.

The next community panel meeting will be held at Bredfield Village Hall on Wednesday 9 May 2012 at 7:00pm. All Welcome.

The Mobile Police station will next be in the village on Tuesday 27 March 2012 at 08:45-09:45hrs.

CONTACTING THE POLICE

YOUR LOCAL OFFICERS ARE:

PC 870 ANDY WARNE

PCSO 3099 GRAEME HAWKES

In an emergency always dial 999

To report a crime, speak to your local officers or leave a message please **dial 101**

Any member of the team can be contacted at woodbridge.snt@suffolk.pnn.police.uk

To find the Woodbridge and District Team website please see www.saferuffolk.org.uk

PC 870 Andy Warne

The Chairman formally opened the meeting

1. **Apologies for absence**
Apologies were received from Cllrs Zoe Backhouse (Holiday), Cllr Anna Cornford (Illness) and Cllr John Oakes (Work Commitments)
2. **Declarations of interest**
There were none.
3. **To Consider and Approve the draft minutes of the 156th Parish Council meeting held on Wednesday 22 February 2012 and to Approve the draft minutes of the In-Camera meeting that followed this meeting**
Once a minor amendment had been carried out these were Proposed for Approval by Cllr Robinson, Seconded by Cllr Roberts and duly signed by the Chairman as an accurate record.
4. **Matters arising from the 156th Parish Council meeting held on 22 February 2012**
Cllr Pilkington raised concerns regarding Quay House in Quay Street and advised that a window has been inserted without prior consent from SCDC.
ACTION Clerk to inform Enforcement Officer at SCDC of the above
5. **Treasurer's report**
Cheques and balances from 1-29th February 2012

Leiston Press (Printing - Village Voice)	£ 60.00
A.Golder (Work – Rec Ground Jan 2012)	£162.00
Norse Commercial (Grass Cutting Rec Ground & Village Green - Jan 2012)	£198.00

Approval for the above payments was Proposed by Cllr Ransome, Seconded by Cllr Pearce.
All in Favour.

Current Account balance as at 29/2/12 - £19,323.37
Deposit Account balance as at 29/2/12 - £12,093.18

5.1. Review of the Internal Financial Control System
The RFO gave details regarding the review and this was Proposed for Approval by Cllr Robinson, Seconded by Cllr Pearce. **All in Favour.**

5.2. Review of the Effectiveness of the Internal Audit
The RFO gave details and the Annual Review was carried out and Proposed for Approval by Cllr Ransome, Seconded by Cllr Green. **All in Favour.**
6. **Planning report**
Planning applications
Application No: C12/0272
Location: 7 Coastguard Cottages, Quay St, Orford. IP12 2NX
Proposal: Variation of Condition 7 of planning permission C10/1095 to allow existing annexe to be used as a holiday let.
Cllr Pilkington gave advice and details regarding the proposed application. ***The Chairman suspended Standing Orders to allow the applicant to comment.*** The applicant gave details and advice regarding the proposed Variation of Condition 7 and advised it was not their original intention to convert this property into holiday accommodation. ***The Chairman reconvened the meeting.*** It was Proposed by Cllr Pilkington that the Council's decision regarding this application should be held In-Camera at the end of this meeting, Seconded by Cllr Macro. **All in Favour.**

Planning applications Cont....

Application No: C12/0442

Location: Riverside Tearoom, Orford Quay, Quay St, Orford. IP12 2NU

Proposal: Extension of seating deck to existing tearoom and associated alterations.

Cllr Pilkington gave details regarding this application. There was a brief discussion and it was Agreed that the Council would recommend Approval for this application. **7 In Favour, 1 Against, 1 Abstention. ACTION Clerk to inform SCDC**

Application No: C12/0408

Location: Orford Lodge, Newton Broadway, Orford. IP12 2AF

Proposal: Erection of single storey & two storey rear extensions.

Cllr Pilkington gave details regarding the application and raised concerns. There was a brief discussion and it was Agreed that the Council would Object to this application on the following grounds:-

- The proposed extensions would not be in keeping with Local Plan Policies
- It was felt that the proposal would be an over-development of the site
- It was felt that the materials were not in the traditional keeping with the countryside

8 In Favour, 1 Abstention. ACTION: Clerk to inform SCDC

Tree Work Application

Application No: C12/00019TCA

Location: The Gables, Rectory Rd, Orford. IP12 2NN

Proposal: Reduce crowns and thin canopies of group of Holm Oaks by 5%.

The Council did not consider this application as there was no site plan present.

ACTION Clerk to inform SCDC

7. Parish Council Business

7.1. To consider purchasing a 2nd computer for the office

The Chairman advised that it was proving to be very difficult for both the Parish Clerk and Trust Clerk to work within the office as there is currently only one computer. It was **Unanimously Approved** that a 2nd computer should be purchased.

7.2. Re-siting of electricity poles within the village

Cllr Pilkington suggested that this matter should be discussed at a future meeting.

7.3. Progress with Affordable Housing

The Chairman gave details of a recent meeting held regarding this matter and advised that Orwell Housing were now going to liaise with Flagship Housing regarding access to the proposed site.

7.4. Yellow lines on Quay St

The Chairman gave details of a meeting held on 28th February 2012 with Malcolm King from Suffolk County Highways. She confirmed that Suffolk County Council would support the scheme but unfortunately there were not sufficient funds available for them to fund it. The Clerk suggested that some funding could possibly be available from County Cllr Andrew Reid's Quality of Life Budget.

ACTION: Clerk to contact County Cllr Andrew Reid

8. Village Greens

Cllr Pilkington suggested that the Parish Council should look into future solutions to protect any village greens that are being used for access purposes. The Clerk advised that she had recently received some information from SALC regarding this matter. **ACTION: Clerk to look into this matter and circulate information.**

9. Correspondence

- Letter from Mrs Longhurst – Chairman gave details.
- E-mail from Anthony Golder – Fence repairs on the Recreation Ground
- DWF – Correspondence regarding Cedar House
- AshtonKCJ – Correspondence received by DWF – Cedar House
- Letter sent on behalf of PC in response to DWF’s letter
- Letter from SCC regarding Part-Night Lighting Project
- Letter regarding Planning App: C12/0272 - 7 Coastguard Cottages
- Letter from Suffolk Coastal Services Ltd – Spring Clean Suffolk 2012
- The Chairman read a letter from a local resident asking for permission to use a small part of the Recreation Ground in order to erect a bouncy castle and a bungee run at a wedding reception. **There were no objections to this request. ACTION: Clerk to inform local resident.**
- The Chairman gave details of a letter received from Anglian Water regarding the forthcoming hosepipe ban in Suffolk. Cllr Ransome confirmed the ban was confined to hosepipes and sprinklers.
- The Chairman gave details of a letter received from Suffolk Coastal Services regarding footpath lighting in Orford. **ACTION: Clerk to contact Suffolk Coastal Services in order to request further details regarding footpath lighting in Orford. It was also suggested that a copy of a definitive map showing street lighting within Orford would be beneficial.**

10. Items for next meeting

There were none.

11. Date of next meeting

Wednesday 18th April 2012

There being no further discussion the Chairman formally closed the meeting at 8:00pm

Signed:....., Chairman

Date:.....